



COMMERCIAL PHOTO/VIDEO SHOOT GUIDELINES

1. Still photography and video recording are permitted in the formal gardens and throughout the preserve. Indoor photography is not permitted in Museum buildings or galleries.
2. Fees for commercial shoots on the grounds are based upon the scale and scope of the shoot and will be determined on an individual basis.
3. **Prior to commercial film, TV, or photoshoots, Licensee must procure and maintain, at its own cost and expense, comprehensive general liability insurance providing adequate protection for Licensee and the Museum, in an amount not less than \$1,000,000 per occurrence naming the "Nassau County Museum of Art and Nassau County as additional insured as interests may appear."**
4. Shoots are available between the hours of 9:00 am and dusk. Arrangements must be made in advance to schedule a session before or after these hours. Additional fees may apply.
5. The Museum and grounds are open to the public during these times and at no time can we guarantee sole use of any area.
6. Payment in full is required to reserve your date and time.
7. In the event of inclement weather, the Museum must be notified of any cancellation at least 24 hours prior to your scheduled session in order to reschedule or accord any refund of your fee.
8. If you are scheduled at a time the Museum is open, your party will be admitted to the Museum to view the current exhibition at no charge.
9. The Preserve is open from 9 am until dusk daily. The Museum buildings are open from 11 am through 4:45 pm Tuesday – Sunday only. Restroom access is only available during these hours
10. The following are prohibited on the grounds
 - No pets
 - No ball playing or recreational sports
 - No alcohol
 - No weapons
 - No loud music